



KITSAP PUBLIC UTILITY DISTRICT
1431 FINN HILL RD
PO BOX 1989
POULSBO, WA 98370
OFFICE 360-779-7656
FAX 360-779-3284

LETTER OF AUTHORIZATION

EFFECTIVE DATE: _____

ACCOUNT #: _____

PROPERTY ADDRESS: _____

OWNER'S NAME: _____

OWNER'S ADDRESS: _____

OWNERS PHONE #: _____

TENANT(S): C/O _____

TENANT'S MAILING ADDRESS: _____

TENANT'S PHONE #: _____

TENANT'S EMAIL: _____

ALL UNPAID BALANCES MUST BE PAID BEFORE A NEW TENANT CAN BE ADDED

The new account activation fee is \$25.00. As the owner of the subject property to be rented, you accept all responsibility for non-payment of water bills. We do not begin shut off procedures until the account reaches \$200.00, at which time it is your responsibility to make sure the bill gets paid. Moreover, you acknowledge and agree that all unpaid charges constitute a lien against your property until paid in full.

Each time a new renter takes possession of subject property, a new "Letter of Authorization" must be submitted to **Public Utility District No. 1 of Kitsap County**.

NOTICE TO LEGAL OWNER: The Revised Code of Washington (RCW) Section 57.08.081 provides that water charges are charges against the property served. You as the owner become liable for unpaid charges if the property manager or tenant do not pay the charges. KPUD can file a Notice to Title against the property. Failure to resolve this Notice to Title may result in termination of water service.

SIGNATURE: _____ DATE: _____