

**Public Utility District No. 1 of Kitsap County  
The Board of Commissioners Meeting**

**Virtual Meeting  
Tuesday, June 9, 2020**

Zoom Link:

<https://us02web.zoom.us/j/85310716218?pwd=bVMwcjZnYU9tWHpzSWJLZXZY4b1MvQT09>

Meeting ID: 853 1071 6218

President Lester called the regular meeting via a Zoom teleconference to order at 9:30 a.m., Tuesday, June, 9, 2020.

Districts Represented: President Debra Lester - North Kitsap, Vice President Heather Pauley - Central Kitsap, Secretary Jim Civilla - South Kitsap

**KPUD Staff:** General Manager Bob Hunter, Assistant Manager Jason Nutsford, Attorney William Broughton, District Engineer Bill Whiteley, Superintendent of Operations Dave Epperson, Water Resources Manager Mark Morgan, Construction Project Manager Todd Smith, Telecom Business Manager Angela Bennink, Telecom Superintendent Paul Avis, Information Systems Manager Melissa Dennis, IT Manager Paul Green, GIS Manager Katrina Harris, GIS Analyst Chelsea Strugal, Customer Service Representative Tiffany Richardson and Executive Administrative Assistant Corine Vichi

**Visitors:** None

**Approval of Agenda of the June, 9, 2020 Board Meeting**

Commissioner Civilla moved that the Agenda of the June, 9, 2020 Board Meeting be approved as amended. Commissioner Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

**Approval of Minutes of May 26, 2020**

Commissioner Pauley moved that the minutes of the May 26, 2020 Board Meeting Minutes be approved as submitted. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Approval of Payments through June, 9, 2020**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, June, 9, 2020, the Board, by unanimous vote, does approve for payment Warrant Numbers 57236 through 57295 in the amount of \$555,356.90 for Accounts Payable of which ten (10) exceeded \$5,000 and \$242,170.06 for payroll direct deposit through Automated Clearing House Services.

**Old Business**

None

**New Business**

**Recommendation to Approve Kitsap PUD's Water System Plan Part "A"**

After discussion and upon the recommendation of Water Resource Manager Mark Morgan, Commissioner Pauley moved to approve the Kitsap PUD's Water System Plan Part "A" having met the SEPA requirements and having received no comments. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Recommendation to Approve Agreement for Consulting Services between Blue Logix, LLC and Kitsap PUD**

After discussion and upon the recommendation of Superintendent of Operations Dave Epperson, Commissioner Pauley moved to approve the Agreement for Consulting Services between Blue Logix, LLC and Kitsap PUD. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Recommendation to Advertise Bid and Hold Bid Opening for RT-255358 NCLUD Templar Lane Fiber Construction Project**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to authorize advertisement for bid and hold bid opening for RT-255358 NCLUD Templar Lane Fiber Construction Project. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Recommendation to Approve Authorization to Advertise Bid and Hold Bid Opening for RT-255296 Parcels Rd Fiber Project**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to authorize advertisement for bid and hold bid opening for RT-255296 Parcels Rd Fiber Project. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Recommendation to Approve Authorization to Advertise Bid and Hold Bid Opening for RT-255294 Carney Lake Rd Fiber Construction Project**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to authorize advertisement for bid and hold bid opening for RT-255294 Carney Lake Rd Fiber Construction Project. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Customer Service**

Assistant General Manager Jason Nutsford stated that there isn't anything out of the ordinary at this time with the customer service department. The department continues to meet twice a week and is preparing for the June/July billing since the last billing cycle did not included charges for water commodity. Customer Service Representatives are anticipating calls with questions in that regard coming in. Discussion ensued.

**Water Resources/Education****Emergency Update**

Water Resources Manager Mark Morgan reported that all duties are resuming. Staff is back servicing stream stations for data collections, and gearing up for water sampling. Summer is a very busy time. Mr. Morgan informed the Board that Conservation and Education manager David Vasquez will be helping with water sampling during the education stall. Mr. Morgan also reported that staff is working on the annual water quality customer confidence reports (CCRs) that are due by July 1, 2020.

Mr. Morgan stated that all is back to normal even with staff deploying from home for the time being.

**Water Operations****Emergency Update**

Superintendent of Operations Dave Epperson reported that all staff are doing well and water systems are functioning well.

**Newberry Well #2 Pump Update**

Mr. Epperson reported that the pump was shut down in order to replace the motor. The second motor failed as well. Repairs will be performed on one motor and the second will be returned under warranty if possible. Motors will be tested prior to installs from here on. Discussion ensued.

**Operations and Maintenance**

Superintendent of Operations Dave Epperson and Construction Project Manager Todd Smith reported on coordinated efforts with in-house water and fiber construction crews. A current project is installing fiber to the Amazon fulfillment facility in the Port of Bremerton.

**Meadowmeer Satellite Management Agency (SMA) Update**

Mr. Epperson provided a brief update on the continued efforts of staff to manage coliform issues with two of their tanks. Staff is doing their best in supporting the needs of Meadowmeer's water system. Discussion ensued.

**Maintenance and Operations**

Mr. Epperson reported discolored water calls came in from customers on the Island Utility water system. It took some time to track it back to a broken fill line inside a tank. Staff has made the necessary repairs and the water is safe to drink. Discussion ensued.

**SCADA Improvement Project update**

Mr. Epperson stated that the consulting service agreement was approved between Blue Logix, LLC and staff will continue to work with Brian Ziesmer as they move forward in the process.

**Engineering****Emergency Update**

Engineer Bill Whiteley stated there is nothing new to report or changes in the engineering emergency update.

**Water System Comprehensive Plan Update**

Engineer Bill Whiteley reported that he and staff received comments back regarding the the Keyport Part B and the Green Mountain Acres Part B with minor changes. Mr. Whiteley will get the revisions sent back and should have them back to bring before the Board for review by the next meeting.

**Island Utility Water System (Bainbridge Island) Update**

Mr. Whiteley reported that he is working on the Island Utility tank and is speaking with the structural engineer who will put together a cost and timeline proposal. Discussion ensued.

**Miscellaneous Updates****Bainbridge Island Utility Tank**

Mr. Whiteley commented that they have a water main relocation at the Bainbridge Island Fort Ward tank. A discussion will be held later today.

**Washington Blvd (Kingston) Updates**

Construction Project Manager Todd Smith reported they're meeting at 1:00 p.m. today and working on finishing up some paving. The Port of Kingston has been very good to work with and has been very positive about the effort.

Mr. Smith stated that everyone has been doing a great job following COVID-19 protocols as we entered Phase 2 and starting to approach Phase 3 with wearing masks and PPE as needed.

### **Assistant Manager**

#### **Emergency Update**

Assistant Manager Jason Nutsford informed the Board that the District janitorial staff has been back for a week now and in rotation which will help staff internally. The District continues to move forward with discussions on preparing customer service for opening to the public in the future. The process in place at this time continues to work efficiently and safely.

Mr. Nutsford also mentioned that more signage has been acquired and will be placed around the property in order to provide clear notification that the office is closed. The Kitsap PUD COVID-19 Safety Plan measures are being taken, including the self-screening before entering the workplace. Face coverings are required. More hand and stand -alone sanitizing equipment has been purchased for the entire office. Frequently touched surface areas will be routinely disinfected to help maintain safe practices. Discussion ensued.

#### **Federal Emergency Management Agency (FEMA) Update**

Mr. Nutsford reported that the District has submitted its application for the Public Assistance Grant, which is an ongoing grant application with no current closing date for 2020. Applicants must meet a threshold of \$3300 in claims for reimbursable purchase. Mr. Nutsford stated that the District has not reached that threshold yet. All expensed directly related to COVID -19 are being tracked and logged.

#### **Kitsap PUD's COVID-19 Safety Plan**

Mr. Nutsford reported that the Governor's recent "Safe Start Proclamation" requires that all employees wear a cloth facial covering at all times when not working alone in an office. Mr. Nutsford stated that he will be updating the PUD's safety plan and will be sending out an all staff email to inform them of the change. Discussion ensued.

### **Geographic Information Systems (GIS) Department**

#### **Emergency Update**

GIS Manager Katrina Harris stated there is nothing new to report for the emergency update. Staff continues to work remotely and all is going well.

#### **Current Activities**

GIS Manager Harris reported that the telecom Construction Record Drawing (CRD) backlog has been eliminated. Staff is now working on the second phase of the geometric cleanup of the fiber optic system and has released a new map change request this week that addresses geometry issues. Ms. Harris also reported that staff has designed three of the 2020 capital projects and created the Telecom Kitsap County Student Locations heat map with school districts and student locations needed for the WiFi Hot spots.

GIS Manager Harris reported that staff released a control valve app for water operations. Ms. Harris mentioned that she has started inputting the psi settings for all the control valves which will allow field crew to view psi prior to and after the control valves. She also reported that GIS Technician Kim Edgar has started the CRD attachment project which entails attaching the as-built drawings for every system on the map. Discussion ensued.

**Telecom Operations****Emergency Update**

Telecom Business Manager Angela Bennink stated there was nothing new to report for the emergency update.

**Kitsap County Hot Spots**

Telecom Business Manager Angela Bennink reported that the first Kitsap PUD WiFi Hot spot was turned up on Friday and went down on Monday due to a bad UPS unit. It has since been replaced and back up. Staff will check the other hot spots to make certain there are no issues with the UPS units before turning up. The terms and conditions are set up when users log in. Ms. Bennink is working with Manager of Information Systems Melissa Dennis to create a system on the intranet to follow the status of use on the WiFi Hot spots. KPUD has connected the WiFi Hot spot for Kitsap Elementary. North Kitsap School District has opted out at this time but the District will be able to connect them in the future. Discussion ensued.

**Residential Updates**

Telecom Business Manager Angela Bennink reported that the Bridletree Community, Bremerton LUD No.29 construction has been completed and staff is ready install and splice. Residents are being scheduled weeks out in order to have the time and staff available. Big Valley Rd, in Poulsbo (LUD No.26) continues to move forward. Ms. Bennink stated that there is a change order in place to have the contractor Tercom provide all the installations. This work will be reimbursable by the CERB grant and frees up the District's staff to be able to work on other projects. Discussion ensued.

**Recommendation to Approve NCLUD-KRUG - for David and Allison Krug's Contract without Notarized documentation until available by Electronic Notary**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to authorize the NCLUD-KRUG - for David and Allison Krug at tax parcel: 6500-000-001-0100 to go forward as is and have documents notarized once accessible via electronic notary. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Telecom Budget & Funding**

Telecom Business Manager Angela Bennink indicated that the EDA CARES Act update ties into the telecom budget and funding update. Ms. Bennink shared the opportunities available to the District at this time. One is the Distance Learning and Telemedicine (Federal) Grant. Submittals are due July 13, 2020 and awards can range from \$50,000 to \$1,000,000 with a minimum 15 percent match. The EDA CARES Act (Federal Grant) has \$30 million dollar for the whole state of Washington with a reasonable ask of \$1.5 - \$3Million and a 20 percent match. Public Works Board (State) Grant with a max as of \$2 million and a 50 percent match. The application is available for this funding cycle on July 13, 2020. Discussion ensued.

**NoaNet Update**

Telecom Business Manager Bennink reported that NoaNet will hold a Zoom meeting tomorrow June 10, 2020 and at the board meeting NoaNet will be asking to pull the remainder of the member line of credit as discussed at the last board meeting. The Board agreed to go forward with its portion of the member line of credit in the amount of \$114,000. Ms. Bennink will be reaching out to Chief Executive Officer Dave Spencer for more information following KPUD's board meeting. Discussion ensued.

**Manager****Emergency Update/2020 Budget Concerns as Result of COVID-19**

General Manager Bob Hunter stated that he forwarded the Board information that he has not been able to fully review which was sent from the WPUD Association. Mr. Hunter reported that the PUD Managers had an emergency meeting on June 5, 2020 to discuss the Governor's latest proclamation dealing with customer service, specifically for utilities, which entailed submitting their utility payment plans for consumers to the UTC. Mr. Hunter also stated that part of Friday's discussion was the impact of COVID-19 on utilities, which varied greatly regarding their billing. Fortunately for KPUD the District has not felt as great an impact as other PUDs. Discussion ensued.

**New Facility Update**

General Manager Hunter stated there is nothing new to report at this time.

**Bill Point Update (Bainbridge Island)**

General Manager Hunter stated there is nothing new to report at this time.

**Finance Director**

General Manager Hunter reported that the job opening for the finance director has been advertised and one application has been received. Once a certain number of applications have been received the HR department will package them for review and we will start the initial process for interviews. More information will be made available to the Board as it becomes available.

**Legislative Efforts**

General Manager Bob Hunter stated Telecom Business Manager Angela Bennink has spoken to the legislative efforts as most of the topics are related to grants. Also as mentioned our legislators are asking how they can help. Staff is doing all they can do to reach out to legislators with the time available given the circumstance with everyone working from home. Staff will continue to move forward with these efforts and keep the Board informed.

**Bond Sale**

Mr. Hunter reported to the Board that a RFP has been put together by Scott Bauer of Northwest Municipal Advisors. He will be sending it out today to eight different banks to compete for the District's bonds. The schedule is set to bring the results before the Board at the July 14 Board meeting for approval. The Board will be made aware if a special session is required prior to that board meeting. Discussion ensued.

**Washington Environmental Council**

Mr. Hunter informed the Board that the Washington Environmental Council reached out to him at the request of the Suquamish Tribe, prior to the COVID-19, regarding priority ecosystems in Kitsap. Mr. Hunter was contacted and interviewed to help put together a working seminar scheduled for June 30, 2020 from 8:30 a.m. - 11:00 a.m. Should he not be available to attend, he will prepare someone from the PUD to attend. Mr. Hunter recently received the agenda and information that he will share with the Board.

**Calendar Updates**

General Manager Hunter informed the Board and staff that the preliminary budget processes will start on June 17, 2020. Neal Williams the District's CPA will have the information needed available. Mr. Hunter will notify staff via their calendars in order to provide the needed information for the Board.

Mr. Hunter will be meeting with Kitsap County and Rayonier as they work together in transitioning a reserve drain field from the current location at the Port Gamble Resource Recovery Facility to build a county road for recreation through a section of the reserve drain field. Discussion ensued.

### **Legal Counsel**

Attorney William Broughton reported that the attorneys from AT&T have returned his antenna lease agreement. Mr. Broughton has requested that AT&T sign and send duplicate originals to Corine Vichi the Executive Administrative Assistant to provide at the next board meeting for Board approval. Mr. Broughton also stated that they have provided a letter of intent for the Baker Hill site, which he has forwarded to Superintendent of Operation Dave Epperson and Construction Project Manager Todd Smith.

### **Commissioner Discussion & Agenda Requests**

Commissioner Pauley shared that she forwarded information to the Clerk of the Board to share with the Board registration information for the Onward & Upward, WEDA's Economic Recovery Resources Forum.

Commissioner Lester reported attending a Zoom forum that focused on role of Public Utility Districts. The meeting however was primarily about public power and the community interest in having Whatcom PUD take over PSE. Both she and Mason PUD 3 General Manager Annette Creekpau shared what PUDs can do in terms of telecom. Ms. Lester also shared information regarding the Port Gamble Resource Recovery Facility in order to broaden the conversation.

Commissioner Lester also reported that there is a Public Works Board workshop June 17 - June 18, 2020 at 1:30 p.m. The WPUD Association Commissioner Roundtable meeting on June 17, 2020 has been moved to an earlier time slot so not to conflict with the Public Works Board workshop.

### **Executive Session**

Commissioner Lester announced an executive session pursuant to RCW 42.30.110(i) to begin at 11:14 a.m. It was estimated to that thirty (30) minutes would be needed to discuss potential litigation. No action was taken. The regular meeting was reconvened at 11:43 p.m.

### **Recommendation to Approve the Watermain Easement and Relocation Agreement between Flora Marie Dufresne, Margaret Dufresne and Kitsap Public Utility District No. 1 of Kitsap County**

After discussion and upon the recommendation of Attorney William Broughton, Commissioner Lester moved to approve the Watermain Easement and Relocation Agreement between Flora Marie Dufresne, Margaret Dufresne and Kitsap Public Utility District No. 1 of Kitsap County as submitted and designated General Manager Bob Hunter as signee. Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

### **Recommendation to Approve and Direct the District's Attorney to Draft a letter of Notice**

After discussion and upon the recommendation of Attorney William Broughton Commissioner Lester moved to direct the District's Legal Counsel to draft a letter to all Blossom entities including MGB Hilltop Vista LLC notifying them of the damages incurred as a result of the watermain easement and relocation agreement. Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

The meeting was recessed at 11:47 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.21 (NE Sawdust Hill Rd, Poulsbo) Final Assessment Roll Hearing at 12:01p.m.

MINUTES

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**TELECOMMUNICATION LOCAL UTILITY DISTRICT NO. 21 (NE SAWDUST HILL  
RD, POULSBO)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:01p.m., Tuesday, June 9, 2020, via virtual Zoom meeting.

Districts represented: North Kitsap-President Debra Lester; Central Kitsap-Vice President Heather Pauley; and South Kitsap-Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Assistant General Manager Jason Nutsford, Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi, and Recorder Susan Soine.

Visitors: None

Commissioner Lester welcomed everyone to the Local Utility District (LUD) No. 21, NE Sawdust Hill Rd, Final Assessment Roll Hearing, introduced the Board of Commissioners and Staff, and explained the need for the hearing, the format it would follow and the assessment cost per property.

She opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read, of which there were none, nor was there any oral testimony.

Commissioner Pauley moved that the hearing be closed to public testimony at 12:05 p.m. Commissioner Civilla seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Civilla then read the Summary of Resolution No. 20-06-09A as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No. 21 for the improvement of the telecommunication facility in NE Sawdust Hill Rd, as provided by Resolution No. 20-09-08A, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which Commissioner Civilla moved that it be adopted. Commissioner Pauley seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Lester closed the hearing at 12:07 p.m. and reconvened the regular meeting.

The meeting was recessed at 12:07 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.25 (Norman Rd, Kingston) Final Assessment Roll Hearing at 12:11p.m.

**TELECOMMUNICATIONS LOCAL UTILITY DISTRICT  
NO. 25 (NORMAN RD, KINGSTON)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:11 p.m., Tuesday June 9, 2020, per zoom meeting.

Districts represented: North Kitsap-President Debra Lester; Central Kitsap-Vice President Heather Pauley; and South Kitsap-Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Assistant General Manager Jason Nutsford, Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi, and Recorder Allison Cotner.

Visitors: No participants.



Commissioner Lester welcomed everyone to the Local Utility District (LUD) No. 25, Norman Rd, Kingston, Final Assessment Roll Hearing, introduced the Board of Commissioners and Staff, and explained the need for the hearing and the format it would follow.

At 12:13 p.m. she opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read, of which there were none, nor was there any oral testimony.

Commissioner Lester moved that the hearing be closed to public testimony at 12:13 p.m. Commissioner Civilla seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Civilla read the Summary of Resolution No. 20-06-09B as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No. 25 for the improvement of the telecommunication facilities in Norman Rd, Kingston, as provided by Resolution No. 20-06-09B, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which he moved that it be adopted. Commissioner Pauley seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Lester closed the hearing at 12:15 p.m. and reconvened the regular meeting.

The meeting was recessed at 12:15 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.27 (Heron Pond, Poulsbo) Final Assessment Roll Hearing at 12:21p.m.

**TELECOMMUNICATIONSLOCAL UTILITY DISTRICT  
NO. 27 (HERON POND, POULSBO)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:21 p.m., Tuesday June 9, 2020, per zoom meeting.

Districts represented: North Kitsap-President Debra Lester; Central Kitsap-Vice President Heather Pauley; and South Kitsap-Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Assistant General Manager Jason Nutsford, Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi, and Recorder Allison Cotner.

Visitors: Joe Solis & Gordan Park – Heron Pond Homeowners

Commissioner Lester welcomed everyone to the Local Utility District (LUD) No. 27, Heron Pond, Poulsbo, Final Assessment Roll Hearing. She then introduced the Board of Commissioners and Staff, and explained the need for the hearing and the format it would follow.

At 12:24 p.m. she opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read, of which there were none. Homeowner Joe Solis requested clarification from PUD regarding the increase in the assessment that was caused by market conditions. Business Manager, Angela Bennink, explained due to the time period between the initial estimate was provided to the time work was completed caused the increase.

Commissioner Lester moved that the hearing be closed to public testimony at 12:31 p.m. Commissioner Civilla seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Civilla read the Summary of Resolution No. 20-06-09C as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No. 27 for the improvement of the telecommunication facilities in Heron Pond, Poulsbo, as provided by Resolution No. 20-06-09C, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which he moved that it be adopted. Commissioner Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

Commissioner Lester closed the hearing at 12:33 p.m. and reconvened the regular meeting.

**Board Meeting**

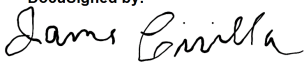
The next board meeting will be held June 23, 2020 beginning at 9:30 a.m. via a Zoom video teleconference a link will be posted.

**Adjournment**

Having no further business, the regular meeting was duly adjourned at 12:33 p.m.

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Commissioner Debra Lester

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Commissioner Heather Pauley

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Commissioner James T. Civilla