

**Public Utility District No. 1 of Kitsap County  
The Board of Commissioners Meeting**

**Virtual Meeting  
Tuesday, June 23, 2020**

**Zoom Link:**

<https://us02web.zoom.us/j/83225508630?pwd=YUpOMFlsWWJRV1hqY0g4WW83eWx6dz09>

**Meeting ID:** 832 2550 8630

President Lester called the regular meeting via a Zoom teleconference to order at 9:30 a.m., Tuesday, June, 23, 2020.

Districts Represented: President Debra Lester - North Kitsap, Vice President Heather Pauley - Central Kitsap, Secretary Jim Civilla - South Kitsap

**KPUD Staff:** General Manager Bob Hunter, Assistant Manager Jason Nutsford, Attorney William Broughton, District Engineer Bill Whiteley, Water Resources Manager Mark Morgan, Telecom Business Manager Angela Bennink, Telecom Superintendent Paul Avis, Information Systems Manager Melissa Dennis, IT Manager Paul Green, GIS Manager Katrina Harris, GIS Analyst Chelsea Strugal, Customer Service Representative Sara Andrews and Executive Administrative Assistant Corine Vichi

**Visitors:** David Johnson (citizen), Pamela Knudsen (Gross Rd. Resident)

**Approval of Agenda of the June 23, 2020 Board Meeting**

Commissioner Pauley moved that the Agenda of the June, 23, 2020 Board Meeting be approved as amended. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Approval of Minutes of June 9, 2020**

Commissioner Pauley moved that the minutes of the June 9, 2020 Board Meeting Minutes be approved as submitted. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Approval of Payments through June 23, 2020**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, June 23, 2020, the Board, by unanimous vote, does approve for payment Warrant Numbers 57296 through 57361 in the amount of \$508,487.63 for Accounts Payable of which eleven (11) exceeded \$5,000 and \$250,539.09 for payroll direct deposit through Automated Clearing House Services.

**Old Business**

None

**New Business**

**Recommendation to Accept as Complete RT-253622 Hansville, Twin Spits Distribution Fiber Construction Project**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to accept as complete RT-253622 Hansville, Twin Spits distribution fiber construction project. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Recommendation to Accept as Complete Bridletree Community, Bremerton LUD No.29 Construction Project**

After discussion and upon the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to accept as complete Bridletree Community, Bremerton LUD No.29 construction project. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Customer Service**

Customer Service Representatives Sara Andrews stated there was nothing new to report.

Assistant Manager Jason Nutsford reported that customer service continues to move forward working well from home with all the needed equipment to make their experience the best it can be. He also mentioned that they are having continued conversations as to keeping the lobby closed to the public. As of today there has been one customer concerned who wanted a receipt for a cash payment.

**Water Resources/Education****Emergency Update**

Water Resources Manager Mark Morgan reported that everything is going well and staff is performing lead and copper sampling at this time in Vinland. He also mentioned that approval on the Part A of the water system plan this week from Department of Health which will help make the District eligible for funding applications. Discussion ensued.

**Water Operations****Indian Hills Estates #01966V – Boil Water Advisory**

Assistant Manager Jason Nutsford reported on behalf of Superintendent of Operations Dave Epperson, as the Board is aware that there was a “boil water” advisory for the Indian Hills Estates due to a single routine sample testing positive for E.coli. Following State health recommendation, the District decided to place sandwich boards out in the community with a “precautionary notice” to boil water. Mr. Nutsford indicated that six follow up samples were taken and an investigation was commenced. Mr. Nutsford stated that all six samples returned as negative and no confirmed E.coli.

Mr. Nutsford informed the Board that there was helpful customer feedback related to the way the District notified the community. Mr. Nutsford stated that staff will provide more notification in the future. Discussion ensued.

**Bainbridge Island Meadowmeer Satellite Management Agency (SMA) Update**

Mr. Nutsford reported that staff continues to work on and improve the Meadowmeer SMA on disinfection and working with the State on improvements. Discussion ensued.

**Island Utility Water System Update**

Mr. Nutsford also reported that there is a failed fill line the Island Utility water system reservoir which is causing lightly discolored water. Staff is working on repairs and the water is safe to drink. Mr. Epperson is reaching out to divers for a long term solution. Discussion ensued.

**Newberry Well Pump Testing Update**

Mr. Nutsford stated that the testing was stopped due to an issue with the motor and the replacement motor seems to have a similar vibrating issue. Staff is working through the situation and will be meeting with contractors and pump manufacturers on site today. Hydrogeologist Joel Purdy will

be looking through the data and within a month or so the District will have feedback from looking at the data.

### **Maintenance and Operations**

Mr. Nutsford also mentioned that in house tank cleaning is taking place on reservoirs scheduled in the Hansville area for the next few weeks. Discussion ensued.

### **Engineering**

#### **Water System Comprehensive Plan Update**

Engineer Bill Whiteley reported that he and staff continue to work on the Keyport Part B and a couple of items still needed for the Green Mountain Acres Part B.

#### **Meadowmeer (Bainbridge Island) Update**

Mr. Whiteley reported that he is currently focusing on the Meadowmeer hyperchlorination design to submit by Thursday.

#### **Arborwood (Kingston) Update**

Mr. Whiteley also reported that he continues to work on the Arborwood project and is looking into pumping system options for the booster system. Arborwood will be installing and tying into the District's south Kingston boosted zone.

### **Construction**

Assistant Manager Jason Nutsford reported on behalf of Construction Project Manager Todd Smith that Mr. Smith is involved in the Newberry Pump Test conversation taking place on site today.

### **Assistant Manager**

#### **Emergency Update**

Assistant Manager Jason Nutsford informed the Board that the District is continuing to secure Plexiglas to create partitions in the office. This is not an immediate concern but the partitions should be in place prior to opening to the public. Mr. Nutsford informed the Board that since the last meeting non-contact thermometers have been received and placed at each entry way to allow each employee to check his/her temperature.

Mr. Nutsford mentioned that request for neck gaiter masks was made and he will look into them to provide more flexibility and comfort as we come into summer season.

#### **Federal Emergency Management Agency (FEMA) Update**

Mr. Nutsford reported that this will be an ongoing process. He has documents that need to be signed by the General Manager in order to submit. This item may be removed from the agenda and can be reported on once there is information.

#### **Kitsap PUD's COVID-19 Safety Plan**

Mr. Nutsford reported that there have not been any new updates since the last meeting. This item may be removed from the agenda or discussed under the emergency updates when needed.

**Geographic Information Systems (GIS) Department****Emergency Update**

GIS Manager Katrina Harris stated everything continues to be working well which is great for staff.

**Water**

GIS Manager Harris reported that she is working with Water Resources Manager Mark Morgan entering lead and copper data for the 2020 year. Phase 7 and Phase 8 were entered into mapping and updated into the 811 Dial Before you Dig center. Ms. Harris also reported that training will be provided for the Survey 123 with the District's construction crew to move them into the paperless meter installations.

**Telecom**

GIS Manager Harris reported that staff is working on capital projects designing for Port Gamble, Holly and Fletcher Bay and continuing with telecom Construction Record Drawing (CRDs).

**Telecom Operations****Emergency Update**

Telecom Business Manager Angela Bennink stated there were no major changes.

**Kitsap County Hot Spots**

Telecom Business Manager Angela Bennink reported that one Kitsap PUD WiFi Hot spot is up and running at this time. The other has not been installed yet and had to be rescheduled due to local contact availability. The Suquamish, Cosby Indianola site has been installed and needs splicing completed. It will be turned up as scheduled. Once the WiFi Hot spot is turned up the District will inform the county and the county will push out information in their information sharing platform which texts up to 40,000 citizens.

Ms. Bennink informed the Board and staff that telecom has set up a Telecom Facebook account, which is not live as of yet. The WiFi hot spots will be the first announcement once the page goes live.

**Residential Updates****Gross Road Customer Concern**

Telecom Business Manager Angela Bennink briefly provided background information regarding the recent cost estimate change for underground fiber construction for Gross Rd. Ms. Bennink stated that the estimate used in late 2019 of \$56,000 was based on \$18/ft for underground construction on a dirt road. That rate has since changed and bids from contractors are much higher. The new estimate is \$110,000. The estimate did not include placing vaults, installing MPTs and other equipment, or construction along the aerial section of Gross Rd. Ms. Bennink stated that she spoke with Ms. Knudsen yesterday afternoon and brought up the idea of the Non-Contiguous LUD for this customer. Discussion ensued.

Ms. Knudsen also stated that the road is paved and not a private road until past her driveway.

Ms. Knudsen stated she is looking forward to looking over the contract and having further discussions. Ms. Bennink thanked her and stated that she would reach out to her later today or tomorrow.

**Bridletree Community, Bremerton LUD No.29**

Telecom Business Manager Angela Bennink reported that the Bridletree Community, Bremerton LUD No.29 construction has been completed and was accepted as complete by the Board earlier today. Ms. Bennink mentioned that there will be a large group of homes being connected. Splicing started on Monday and staff will start to turn up those residents up by the end of the month.

**Big Valley Road, Poulsbo LUD No.26**

Ms. Bennink reported the project is going well and received notification from PSE that the section they are going to underground is going to take longer than first indicated. The District will work with its contractor on that build.

She also informed the Board that telecom continues to receive over 60 requests a month on estimates from individuals. Multiple LUDs are in process. Glory Lane and Larsen Lane in Bremerton have submitted LUD formation petitions. Discussion ensued.

**Telecom Budget & Funding**

Telecom Business Manager Angela Bennink reported that she attended the State's Public Works Board sessions on Wednesday of last week and it appears that Kitsap County will not qualify for grants. She indicated that the loan option is challenging with the State process. The loan process with Kitsap Bank is much easier. Ms. Bennink will continue to work with the Public Works Board and Shelley Westall who is the Broadband Program Director. Discussion ensued.

Ms. Bennink informed the Board that there are two Federal grants available. The EDA CARES Act requires matching funds and is associated with connecting students. Ms. Bennink stated that she would like to take the same model and apply it to the North Kitsap School District. The Distance Learning and Telemedicine (Federal) Grant is a smaller grant due on July 13, 2020 and awards up to \$1,000,000 with a minimum 15 percent match. This grant will soon be brought before the Board.

**NoaNet Update**

Ms. Bennink reported that the State and NoaNet are working on the ARDF grant letter. She also reminded the Board that there is a payment to NoaNet in the APs that were approved today which is the second draw on the member line of credit. An invoice has been sent to NoaNet to pay on the first draw in July. Discussion ensued.

**Manager****Emergency Update**

General Manager Bob Hunter has been discussing child care with staff now that school is officially out and staff is back to normal work schedules. There are no further special accommodations being made that affect the District's ability to fully function.

Mr. Hunter also mentioned that Kitsap County has applied for Phase 3 and discussed what that means for KPUD. The management team has had continued discussions on the possibility of reopening to the public. The consensus is to avoid unnecessary risks and monitor month by month in making any decisions.

Commissioner Civilla brought up the issue of when the District should stop virtual meetings and suggested setting a time in September to start having live board meetings.

**2020 Budget Concerns as Result of COVID-19**

Mr. Hunter noted his biggest area of concern is with capital facilities charge. At this time last year, 43 new service connections were sold. Since going into Phase 2 the District has sold 37

connections. Mr. Hunter believes the District will meet its budget according to data as of June 22. Mr. Hunter informed the Board that the District has spent just under 25% of the capital budget on the water side and under 25% of the operations budget. Staff is doing a great job of keeping costs down. Customers have been paying their bills but the commodity charge has not been billed for the last two months.

Mr. Hunter reminded the Board of the earlier discussion regarding the West Kitsap project that he is proposing be put on hold for a year in order to make staff available for broadband efforts.

### **Phase 8 Bond Road Bore**

Mr. Hunter briefly gave a background description of the project consisting of a 10" watermain to Bond Road. A bore at this location is needed now for redundancy of supply to the North Peninsula water system. Once completed, District construction staff can complete the project. A request will be brought before the Board to authorize the bore on an emergency basis. Discussion ensued.

### **Recommendation to Approve Phase 8 Bond Road Bore Process**

After discussion and upon the recommendation of General Manager Bob Hunter and Attorney William Broughton, Commissioner Pauley moved to approve moving forward with preparing for the bore project in conjunction with Kitsap County. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

### **New Facility Update**

General Manager Hunter stated there is nothing new to report at this time.

### **Bill Point Update (Bainbridge Island)**

General Manager Hunter stated there is nothing new to report at this time.

### **Finance Director**

General Manager Hunter reported that the District is receiving applications for the finance director position. Discussion ensued.

### **Calendar Updates**

General Manager Hunter informed the Board that he will be on vacation from June 24, 2020 – July 6, 2020

### **Legal Counsel**

Attorney William Broughton reported that the executed AT&T antenna attachment license for wireless telecommunication facilities should be before the Board at the next board meeting. Mr. Broughton also stated that they are in continued discussion regarding the Baker Hill site. KPUD has received a letter of intent. Details are being worked on with Engineer Bill Whiteley, Superintendent of Operations Dave Epperson and Construction Project Manager Todd Smith. Discussion ensued

### **Commissioner Discussion & Agenda Requests**

Commissioner Pauley reminded the Board and staff that the WPUD Association Water meeting will be meeting on June 25, 2020 which she will be attending. She also thanked Pam Knudsen for reaching out to the Board with her concerns.

Commissioner Civilla requested that in light of Ms. Knudsen's concerns, he reminded staff that it is important to send emails or letters providing information on Aid to Construction for fiber builds as many may not know or understand what that is.

Commissioner Civilla also inquired as to the thoughts of the Board for setting a date in September to resume live board meetings. Commissioner Pauley would like to see live meetings resume in September. Commissioner Lester agreed but expressed concern about another COVID-19 spike in the August/September time frame. She is hopeful the District can go forward with in person meetings. Mr. Civilla also reminded the board that starting July through September, he and Commissioner Pauley will attend the Monday morning manager meetings, Commissioner Pauley will attend the second meeting and Commissioner Civilla the first meetings of the month.

Commissioner Lester reported that she attended the WPUD Association Commissioner Education Roundtable meeting. Some counties such as Yakima are not moving forward from phase 1. She also reported attending the Public Works Board workshop June 17 - June 18, 2020 at 1:30 p.m. with Telecom Business Manager Angela Bennink.

Commissioner Lester requested guidance from the District's Attorney on campaign activity if she acts strictly as a citizen. Attorney Broughton will send the Board information on this issue.

The meeting was recessed at 11:08 p.m. for a public hearing for Telecommunication Local Utility District No.28 (Pirates Cove, Port Orchard) Final Assessment Roll Hearing to begin at 12:01p.m.

**LOCAL UTILITY DISTRICT NO. 28 (Pirates Cove, Port Orchard)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:01 p.m., Tuesday June 23, 2020, per zoom.

Districts represented: North Kitsap- President Debra Lester; Central Kitsap-Vice President Heather Pauley and South Kitsap-Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi, and Recorder Allison Cotner.

Visitors: No participants.

Commissioner Lester welcomed everyone to the Local Utility District (LUD) No. 28, Pirates Cove, Port Orchard, Final Assessment Roll Hearing. She then introduced the Board of Commissioners and Staff, and explained the need for the hearing and the format it would follow.

At 12:03 p.m. she opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read, of which there were none, nor was there any oral testimony.

Commissioner Lester moved that the hearing be closed to public testimony at 12:03 p.m. Commissioner Civilla seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Civilla read the Summary of Resolution No. 20-06-23A as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No. 28 for the improvement of the telecommunication facilities in Pirates Cove, Port Orchard, as provided by Resolution No. 20-06-23A, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which he moved that it be adopted. Commissioner Pauley seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Commissioner Lester closed the hearing at 12:06 p.m. and reconvened the regular meeting.

The meeting was recessed at 12:06 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.24 (Fairmont Ln, Bainbridge Island) Final Assessment Roll Hearing at 12:11p.m.

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**LOCAL UTILITY DISTRICT NO. 24 (FAIRMONT LN, BAINBRIDGE ISLAND)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:11 p.m., Tuesday June 23, 2020, per zoom.

Districts represented: North Kitsap- President Debra Lester; Central Kitsap-Vice President Heather Pauley; and South Kitsap-Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Assistant Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi, and Recorder Allison Cotner.

Visitors: No participants.

Commissioner Lester welcomed everyone to the Local Utility District (LUD) No. 24, Fairmont Ln, Bainbridge Island, Final Assessment Roll Hearing. She then introduced the Board of Commissioners and Staff, and explained the need for the hearing and the format it would follow.

At 12:13 p.m. she opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read, of which there were none, nor was there any oral testimony.

Commissioner Lester moved that the hearing be closed to public testimony at 12:13 p.m. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

Commissioner Civilla read the Summary of Resolution No. 20-06-23B as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No. 24 for the improvement of the telecommunication facilities in Fairmont Ln, Bainbridge Island, as provided by Resolution No. 20-06-23B, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which he moved that it be adopted. Commissioner Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

Commissioner Lester closed the hearing at 12:15 p.m. and reconvened the regular meeting.

The meeting was recessed at 12:15 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.33 (Kitsap County) Formation Hearing at 12:20p.m.

**LOCAL UTILITY DISTRICT NO. 33 Kitsap County  
TELECOMMUNICATION FORMATION HEARING MINUTES  
June 23, 2020**

President Debra Lester reconvened the June 23, 2020, 12:20 p.m. hearing of the Kitsap PUD Board of Commissioners, per zoom.

Districts represented: North Kitsap-Commissioner Debra Lester, President, Central Kitsap-Commissioner Heather Pauley, Vice President, and South Kitsap-Commissioner Jim Civilla, Secretary.

Staff Present: General Manager Bob Hunter, Telecommunication Business Manager Angela Bennink, Attorney Bill Broughton, Executive Administrative Assistant Corine Vichi and Recorder Allison Cotner.



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Visitors: No attendees.

Commissioner Lester welcomed everyone to the Telecommunications Local Utility District (LUD) No.33 Formation Hearing for Kitsap County. She then introduced the Board of Commissioners, the Districts' Attorney and PUD staff members. The LUD Formation Hearing was called to order.

Commissioner Lester explained pursuant to RCW 54.16, how this LUD is being conducted.

Commissioner Lester explained what is needed to be able to form an LUD.

A Resolution was adopted on May 26, 2020 which declared intention to order the formation of an LUD.

On May 28, 2020 notices announcing the Hearing were mailed to all property owners within the boundaries of the proposed LUD. The Hearing notice was published in the Kitsap Sun on May 29, 2020 & June 5, 2020.

Commissioner Lester opened the hearing for public testimony at 12:23p.m. She asked Recorder Cotner if there were any letters protesting the formation of the LUD. There were no letters of protest or correspondences.

Public testimony was then requested. There were no objections.

Commissioner Lester stated that the formation resolution would be voted on by the Board today. Commissioner Civilla then read the Summary of Resolution No. 20-06-23C as follows:

A **Resolution** of Public Utility District No. 1 of Kitsap County, Washington, ordering certain local improvements and creating a local utility district; providing for the payment of the cost of such improvements by special assessments; and authorizing payment of such assessments into the local utility district bond fund of the District.”

Commissioner Civilla moved that the resolution be adopted to form Telecommunication Local Utility District No.33 for the purpose of constructing a telecommunication system to serve the Kitsap County. Commissioner Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

At 12:24 p.m. Commissioner Lester made a motion to close the hearing.

The meeting was recessed at 12:24 p.m. for a short break followed by a public hearing for Telecommunication Local Utility District No.33 (Kitsap County) Final Assessment Roll Hearing at 12:25p.m.

**LOCAL UTILITY DISTRICT NO. 33 (Kitsap County)  
FINAL ASSESSMENT ROLL HEARING MINUTES**

President Lester convened the regular meeting and called the Final Assessment Roll Hearing to order at 12:25 p.m., Tuesday June 23, 2020, per zoom meeting.

Districts represented: North Kitsap-President Debra Lester; Central Kitsap-Vice President Heather Pauley; and South Kitsap- Secretary Jim Civilla.

Staff Present: General Manager Bob Hunter, Attorney Bill Broughton, Telecommunications Business Manager Angela Bennink, Executive Administrative Assistant Corine Vichi and Recorder Allison Cotner.

Visitors: No Attendees.

Commissioner Lester welcomed everyone to the Local Utility District (LUD) No.33, Kitsap County, Final Assessment Roll Hearing. She then introduced the Board of Commissioners and Staff, and explained the need for the hearing and the format it would follow.

At 12:27 p.m. she opened the hearing for public testimony and asked the Recorder if there were letters of protest to be read. No protests or oral testimony.

Commissioner Lester moved that the hearing be closed to public testimony at 12:27 p.m. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

Commissioner Civilla read the Summary of Resolution No. 20-06-23D as follows:

“A **RESOLUTION** of the Commission of Public Utility District No. 1 of Kitsap County, Washington, modifying, approving and confirming the assessments and assessment roll of Local Utility District No.33 for the improvement of the telecommunication facilities in Kitsap County, as provided by Resolution No. 20-06-23D, levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll and pledging the assessments on such roll to be paid into the Bond Fund of the District.”

After which he moved that it be adopted. Commissioner Pauley seconded the motion. MOTION PASSED UNANIMOUSLY.

Commissioner Lester closed the hearing at 12:30 p.m. and closing the regular meeting.

### **Board Meeting**

The next board meeting will be held July 14, 2020 beginning at 9:30 a.m. via a Zoom video teleconference a link will be posted.

### **Adjournment**

Having no further business, the regular meeting was duly adjourned at 12:30 p.m.

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*Debra Lester*

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Commissioner Debra Lester

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Commissioner Heather Pauley

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*James Civilla*

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Commissioner James T. Civilla

**Public Utility District No. 1 of Kitsap County  
The Board of Commissioners**

Special Meeting  
Tuesday, July 7, 2020  
9:30 a.m. – 10:30 a.m.

Zoom Link: <https://us02web.zoom.us/j/85682499788>  
Meeting ID: 856 8249 9788

President Lester called the regular meeting via a Zoom teleconference to order at 9:30 a.m., Tuesday, July, 7, 2020.

Districts Represented: President Debra Lester - North Kitsap, Vice President Heather Pauley - Central Kitsap, Secretary Jim Civilla - South Kitsap

**KPUD Staff:** General Manager Bob Hunter, Assistant Manager Jason Nutsford, Attorney William Broughton, District Engineer Bill Whiteley, Superintendent of Operations Dave Epperson, Assistant Superintendent of Operations Nick Bayard, Water Resources Manager Mark Morgan, Construction Project Manager Todd Smith, Telecom Business Manager Angela Bennink, Telecom Superintendent Paul Avis, IT Manager Paul Green and Executive Administrative Assistant Corine Vichi

**Visitors:** None

**Approval of Agenda of the July, 7, 2020 Board Meeting**

Commissioner Pauley moved that the Agenda of the July, 7, 2020 Board Meeting be approved as amended. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**New Business**

**Resolution No.20-07-07A Declaring an Emergency and Waiving the Competitive Bidding Requirements for Phase 8 of the North Peninsula Regional Infrastructure Project (Poulsbo, Bond Road Bore)**

After discussion, and at the recommendation of District Engineer Bill Whiteley, Commissioner Pauley moved to approve Resolution No.20-07-07A Declaring an Emergency and Waiving the Competitive Bidding Requirements for Phase 8 of the North Peninsula Regional Infrastructure Project (Poulsbo, Bond Road Bore) and authorizing General Manager Bob Hunter as signee for required documents. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Resolution No.20-07-07B Declaring an Emergency and Waiving the Competitive Bidding Requirements for the Old Mill Road (Bainbridge Island) Water Tower Repair**

After discussion, and at the recommendation of Superintendent of Operations Dave Epperson and Assistant Superintendent of Operations Nick Bayard, Commissioner Pauley moved to approve

Resolution No.20-07-07B Declaring an Emergency and Waiving the Competitive Bidding Requirements for the Old Mill Road (Bainbridge Island) Water Tower Repair and authorizing General Manager Bob Hunter as signee for required documents. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

**Resolution No.20-07-07C Authorizing the Application for a Grant from the Rural Utility Service Telecommunications Program - Distance Learning and Telemedicine Grant Program**

After discussion, and at the recommendation of Telecom Business Manager Angela Bennink, Commissioner Pauley moved to approve Resolution No.20-07-07C Authorizing the Application for a Grant from the Rural Utility Service Telecommunications Program - Distance Learning and Telemedicine Grant Program. Commissioner Civilla seconded the motion. MOTION PASSED UNANIMOUSLY.

Having no further business, the special meeting was adjourned at 10:50 a.m.

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